

Solatis Privacy Policy

Last Updated: 2/15/2025

Thank you for using Solaris Meeting Recorder, a Chrome extension developed by Solatis. Your privacy is important to us, and we are committed to protecting your personal information. This Privacy Policy explains how we collect, use, and safeguard your data when you use our extension.

1. Information We Collect

When you use Solaris Meeting Recorder, we may collect the following types of information:

- **Personally Identifiable Information (PII):**
Email Address: We collect your email address when you log in to the extension to authenticate your account and associate recordings with your profile.
- **Authentication Information:**
Username and Password: We collect your login credentials to allow you to access your account and manage your recordings securely.
- **Meeting Content:**
Audio, Video, and Chat Messages: If you choose to record a meeting, the extension will capture audio, video, and chat messages shared during the session. This content is stored temporarily for processing and is accessible only to you.
- **User Activity:**
Interaction Data: We may collect data about your interactions with the extension, such as when you start or stop a recording, to ensure the functionality works as intended.
- **Technical Information:**
Browser and Device Information: We may collect information about your browser, device, and operating system to ensure compatibility and improve performance.

2. How We Use Your Information

We use the information we collect for the following purposes:

- **To Provide and Improve Our Service:** We use your data to enable the recording of meetings, store your recordings, and improve the functionality of the extension.
- **To Authenticate Users:** We use your login credentials to verify your identity and secure your account.

- To Communicate with You: We may use your email address to send you important updates, security alerts, or support messages.
- To Ensure Compliance: We may use your data to comply with legal obligations or enforce our terms of service.

3. Data Storage and Security

- Storage: Your meeting recordings and personal data are stored securely on our servers. Recordings are encrypted during transmission and at rest.
- Retention: We retain your data only for as long as necessary to provide the service or as required by law. You can delete your recordings and account at any time.
- Security: We implement industry standard security measures to protect your data from unauthorized access, alteration, or disclosure.

4. Sharing Your Information

We do not sell, trade, or rent your personal information to third parties. However, we may share your data in the following circumstances:

- With Your Consent: We may share your data if you give us explicit permission to do so.
- For Legal Reasons: We may disclose your information if required by law or to protect our rights, property, or safety.
- With Service Providers: We may share your data with trusted thirdparty service providers who assist us in operating our service (e.g., cloud storage providers). These providers are contractually obligated to protect your data.

5. Your Rights and Choices

You have the following rights regarding your data:

- Access and Correction: You can access and update your personal information through your account settings.
- Deletion: You can delete your recordings or account at any time. Once deleted, your data will be permanently removed from our servers.

- OptOut: You can opt out of receiving nonessential communications from us by following the unsubscribe link in our emails.

6. Children's Privacy

Our service is not intended for users under the age of 13. We do not knowingly collect personal information from children. If we become aware that we have collected data from a child, we will take steps to delete it promptly.

7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. If we make significant changes, we will notify you via email or through the extension. Your continued use of the service after any changes constitutes your acceptance of the updated policy.

8. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us at:

Solatis

Email: help@solatis.ai

Website: solatis.ai

9. Governing Law

This Privacy Policy is governed by the laws of the USA. Any disputes related to this policy will be resolved in the courts of The United States of America.